

## Single Client – C.R.C.P. Rule 222 - Form 1

### APPLICATION CHECKLIST:

(Note: All of the following items **MUST** be enclosed before the application can be accepted and processed.)

1. A filing fee of \$725.00, as a bank check or money order payable to: “Clerk of the Colorado Supreme Court”, must accompany each attorney’s application.
2. Application for certification.
3. Certificate(s) of Good Standing from each jurisdiction where an attorney holds a license.\* (Certificates over 30-days old will not be accepted.)
4. Certificate of single client applicant.

\*If a jurisdiction will not provide this document, they must substitute a letter advising information that the Colorado Supreme Court Attorney Registration Office requires.

**MAILING ADDRESS:** Please send your completed application and all enclosures, or direct any additional inquires, to our main office at:

Colorado Supreme Court  
Attorney Registration Office  
1560 Broadway, Suite 1810  
Denver, Colorado 80202  
303-866-6554

NOTE: Pursuant to Rule 222, Single-Client admission is granted for the limited purpose of representing the single-client named in your application. You must immediately notify the Attorney Registration Office of any change in status related to your admission or employment with the single-client. Changes of business and home address(es) and phone number(s) must also be reported within 30 days of such change per C.R.C.P. 227(2)(b).

Once approved, you will be billed annually in January of each year and must complete the required course on professionalism as required by Rule 201.14(3). **The required course must be completed within six months of your admission date.** Please contact Colorado Supreme Court CLE department for additional CLE requirements at 303-866-6500. You may register for the professionalism course by contacting:

Colorado Bar Association CLE  
1900 Grant Street, Suite 300  
Denver, Colorado 80203  
303-860-0608 (Toll Free 888-860-2531)  
303-860-0624 (Fax) [www.cobar.org/CLE](http://www.cobar.org/CLE)