

ADMISSION ON HOLD INFORMATION AND PROCEDURES

If you passed the Colorado Examination and your Bar Result Notice indicates your status is “Admission on Hold” you will not be permitted to attend the swearing-in ceremony or take the Oath of Admission until you have (1) completed the conditions set forth in the Notice, (2) received a clearance letter from the Board and (3) completed all registration requirements with the Office of Attorney Registration.

Once you have completed the conditions described in your Bar Result Notice, the Board will issue a clearance letter, which must be presented to the Office of Attorney Registration prior to the swearing-in ceremony date, authorizing your completion of the mandatory registration requirements. All registration requirements must be completed prior to attending the swearing-in ceremony. **In most cases, clearance letters will not be issued on a walk-in basis, although you may make arrangements to pick-up your clearance letter from the office rather than having it mailed to you.**

Explanation of why your admission may be on Hold:

1. “Your application is incomplete.” You have not submitted all required or requested documentation to complete your application. Please note that such documentation may be necessary for completion of the evaluation of your character and fitness for admission. Additional review and evaluation of your file may be necessary after the documentation is received. Do not assume that submission of such documentation will result in an automatic clearance for admission.
2. “Your application is pending review by the Bar Committee for the Board of Law Examiners.” Your application is still under investigation and or review relative to your character and fitness for admission. The Bar Committee may delay approval while awaiting additional documentation, investigation or completion of an interview before an Inquiry Panel of the Bar Committee to discuss character and fitness matters. See C.R.C.P. 201.6 through 201.10 for information about character and fitness requirements.
3. “You have not yet satisfied the Multistate Professional Responsibility Examination (MPRE).” The Board may not have a record of your MPRE score, the score may be insufficient (scaled score of less than 85) or your score may be more than two years old from the date your application to take the bar exam was filed with the Board. See C.R.C.P. 201.5(3). To register for the MPRE online, go to www.ncbex.org.
4. “You have not yet satisfied the Professionalism Course requirement.” The Board may have no record of your completion of this course or your course may have expired if taken more than one calendar year ago. See C.R.C.P. 201.14(3). To register for the Professionalism Course online, go to www.cobar.org/cle.

In many cases, an admission hold can be resolved before the scheduled swearing-in ceremony. If your hold is cleared prior to the date of the swearing-in ceremony, you must follow the Mandatory Procedures for Attending the Swearing in Ceremony and Taking the Oath of Admission. These procedures are posted on the Board’s website at: <http://coloradosupremecourt.com/ble/examresults.htm>. If your hold is not resolved until after the swearing-in ceremony, the Office of Attorney Registration may administer the Oath of Admission during regular business hours.